Library/ Computer Services Update for Online Programmes

Winter 2013

For questions/ comments see http://libguides.liv.ac.uk/onlineprogrammes/contacts

Get Library Alerts/ Updates/ New Subscriptions news

Please consider registering for Library alerts and news via one of our news options:

- Library Blog (also register for news by email)
  http://onlineprogrammeslibnews.liv.ac.uk/
- Twitter (see Library Blog and follow the Twitter link) or see
  https://twitter.com/LivUniOPLAlerts

Online Library Survey

Please be aware you can complete our ongoing Library Feedback Survey at any time during your studies to provide your views on the Library for Online Programmes.

You can use the Feedback Survey to identify areas where you feel the Library can be improved or areas which you think are working well. Please note – the survey is not an enquiry form, if you need to contact your Librarian please use the Contact options shown on the Library Web pages.

Also note Undergraduate students in the School of Management are undertaking a survey into Library use, please take a moment to complete their survey: www.surveymonkey.com/s/NVXLNSQ
New Subscriptions/ Trials

Our subscription to Web of Knowledge from Thomson Reuters now includes a number of additional databases:

- Book Citation Index - Science, 2005 to present, and
- Book Citation Index - Social Science, 2005 to present
- Current Chemical Reactions, 1986 to present
- Data Citation Index, 1993 to present - Indexes research data, including data studies and data sets, and links them to the scientific literature to track data citation.
- Derwent Innovations Index (Patents information), 1963 to present
- Zoological Record, 1993 to present - The Zoological record database covers international research in zoology, with systematic and taxonomic information for 27 animal groups.

TRIAL: Caribbean Newspapers, Series 1, 1718-1876

We have a trial of Caribbean Newspapers, Series 1, 1718-1876, from NewsBank/Readex, until 31st December 2013. To access this trial go to http://infoweb.newsbank.com.ezproxy.liv.ac.uk/?db=EANX&d_collections=EANACN

Dawson book collection issues

The Dawsonera book collection is exhibiting some current problems, if you find you are unable to log into a Dawsonera book via Discover then please contact your Librarian for assistance and advice.

Updated E-Resources access pages

You can now access Market data sources and Legal sources from tabs shown across the top bar of the Library for online programmes:

<table>
<thead>
<tr>
<th>Markets</th>
<th>Law</th>
<th>Reference</th>
</tr>
</thead>
</table>

Select E-Resource Category:

| Journals | Books | Theses/Dissertations |

All the E-Resources pages now feature a table of links to collections, WWW sources etc. grouped under tabs, e.g. in the Markets and Data page:
Whilst most of our E-Resources, including E-Books can be searched via Discover, it can be useful to search individual collections to access more detailed search options or as part of your literature search methodology, also see our guide on carrying out your literature search http://libguides.liv.ac.uk/loader.php?type=d&id=382635

**Video Introduction to Refworks**

Refworks is a free Web-based reference management application which can assist you in creating your own database of references/citations, you can import references automatically from databases such as Discover and generate a bibliography from your reference list. See our Refworks step-by-step guide http://libguides.liv.ac.uk/onlineprogrammes/refworks and see the following video introduction to using Refworks (this page also contains many further video guides to using features in Refworks): http://libguides.liv.ac.uk/onlineprogrammes/refworksvideo

Following University Library Links from your Online Module or Reading List

Please the following video to assist you in accessing reading materials via your reading lists (available from the Videos area of the Library site
http://libguides.liv.ac.uk/onlineprogrammes/video or open the video directly at https://stream.liv.ac.uk/yb2hugq

For a PDF version of the video, see the “Guidelines” area of the Library or got to http://libguides.liv.ac.uk/loader.php?type=d&id=895746

British Standards Online available again

The recent problems with accessing British Standards Online (BSOL) through EZproxy, following the launch of an updated BSOL site, have now been resolved.

Access is available again from http://bsol.bsigroup.com.ezproxy.liv.ac.uk/ or from the Library for Online Programmes go to E-Resources > Reference (standards etc.)

Information for developers - Readiness Guides
http://libguides.liv.ac.uk/onlineprogrammes/ltm/subjects

Please see the Readiness Guides for each subject area (including Dissertation/Thesis readiness) located in the “Library Training Module” pages, these provide a single page introducing the Library, providing in-context video and tutorials and subject-specific coverage. These pages can be embedded within 3rd party systems such as an online learning module using the instructions/embed code found in the Online Staff Library handbook (see below).

New Online Staff Handbook / tools & resources

Online Library Staff Handbook:
http://libguides.liv.ac.uk/loader.php?type=d&id=397720

When working with University Library e-resources such as reading materials it is important to be aware of systems and licensing issues, for example, if you ask students to read an e-book as a core or required text which has not been “purchased” by the Library, but is simply part of one of our collections this item may be removed by the online publisher at any time, you should also be aware of distinctions between DRM e-books (with restrictions on downloading, printing etc.) and non-DRM e-books. You should also be aware of issues when linking to reading materials and see our guides or Link Builder page to create a range of different kinds of direct link to e-resources. You should also be aware of our training materials such as the Library Training Module.

Key Library resources for staff can be found on the Staff page of the Library for online programmes http://libguides.liv.ac.uk/onlineprogrammes/staff

Please see the extended Discover search available on the Staff page, this provides an option to limit your search to “Purchased” items only, i.e. e-books which are permanently purchased vs. “bulk collection” e-books which can be removed by the publisher at any time:
Staff resources include:

- Extended Discover search interface
  [http://libguides.liv.ac.uk/onlineprogrammes/staff](http://libguides.liv.ac.uk/onlineprogrammes/staff) (search for “purchased” (stable/permanent) e-books.
- Video introduction to the Library for staff.
- Link Builder / Guidelines for making e-resource links:
  [http://libguides.liv.ac.uk/onlineprogrammes/linkbuilder](http://libguides.liv.ac.uk/onlineprogrammes/linkbuilder)
- Library for Online Staff Handbook
  [http://libguides.liv.ac.uk/loader.php?type=d&id=397720](http://libguides.liv.ac.uk/loader.php?type=d&id=397720)
- Staff Information for using E-Books and E-Book Collections
  [http://libguides.liv.ac.uk/loader.php?type=d&id=358393](http://libguides.liv.ac.uk/loader.php?type=d&id=358393)
- Linking to Library for Online Programmes Web pages/ Content
  [http://libguides.liv.ac.uk/loader.php?type=d&id=466134](http://libguides.liv.ac.uk/loader.php?type=d&id=466134)
- Advice on developing reading list materials (see Staff handbook above)
- Also see our introductory videos/ presentations on using the Library
  [http://libguides.liv.ac.uk/onlineprogrammes/multimedia](http://libguides.liv.ac.uk/onlineprogrammes/multimedia)
- You can liaise with the E-Learning Librarian (online librarian – Paul Catherall) via email, Web form, Skype/ Skype number or telephone, see the Contacts area in the Library for online programmes
  [http://libguides.liv.ac.uk/onlineprogrammes/contacts](http://libguides.liv.ac.uk/onlineprogrammes/contacts)

**Self-Service Password Reset**

Please note you can set a new password if you forget your UoL password, there are two tools available:

- Option to set a new password if you know the old/current password
- Option if you don’t know the old/current password

You can access these options from the “Login Help” page or “Reset your password” icon shown in the Library for online programmes, also see the accompanying help video shown on the page.